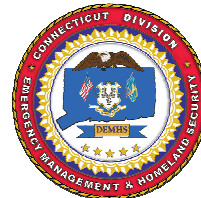




STATE OF CONNECTICUT
DEPARTMENT OF EMERGENCY SERVICES & PUBLIC PROTECTION
DIVISION OF EMERGENCY MANAGEMENT AND HOMELAND SECURITY



School Security Competitive Grant Program

Guidance Update #SSCGP-01
December 12, 2013

Based on recent inquiries we are providing the following clarifications:

I. Changes to Approved School Security Budgets:

Allowable: A town/school district may make the following adjustments to an **approved school budget**:

- Reduce or eliminate an approved line item in order to move funds into another line item

Example: A town/school district's approved budget for their Middle School includes line items for window film and replacement of locks. Within the Middle School's budget, the school district may reduce or eliminate the window film line item in order to provide additional funds to the replacement of locks line item.

Not Allowable: Towns/school districts cannot:

- Add new items to an approved budget
- Move funds or items between approved school budgets (ie. Funds cannot be moved from the Middle School budget to benefit the High School budget)

II. Deadline for Expenditures.

In accordance with Public Act 13-3 and the General Grant Conditions in the Notice of Grant Award. All projects must be encumbered and completed by June 30, 2015¹. Payments must be made within 60 days² with final reimbursement requests submitted by August 30, 2015.

Closeout will occur after 1.) The final reimbursement has been submitted, 2.) all funds have been expended, or 3.) all or a portion of the obligated funds have been rescinded or deemed unallowable.

The grantee agrees to return unexpended funds within 60 days of the grant closeout³.

¹ Section 84 of Public Act 13-3 states (a) for the fiscal years ending June 30, 2013, to June 30, 2015, inclusive...shall jointly administer as school security infrastructure competitive grant program.

² Section 1, Notice of Grant Award General Grant Conditions "Use of Grant Funds"

³ Section 10, Notice of Grant Award General Grant Conditions "Unexpended funds and/or Disallowed Costs".